



INVITATION FOR BIDS

PROCUREMENT REFERENCE NO: UCC/SUPLS/24-25/00027

SUPPLY, DELIVERY, AND INSTALLATION OF ICT EQUIPMENT FOR ESTABLISHMENT OF SIXTY (60) PUBLIC ACCESS CENTRES.

1. The Uganda Communications Commission (UCC) has allocated funds under the Uganda Communications Commission Universal Service and Access Fund (UCUSAF) to be used for increased public access to Information and Communications Technology (ICT) services.
2. The Uganda Communications Commission invites sealed bids from eligible bidders for requirements for Supply, delivery, and installation of ICT equipment for establishment of sixty (60) public access centers.
3. Bidding will be conducted in accordance with the Open Domestic Bidding, a procedure contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested bidders may obtain further information and inspect bidding documents from Uganda Communications Commission at the address given below at 8(a) from 8.30 hours to 17.00 hours during working days.
5. The Bidding Documents in English Language may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **UGX.Shs.100, 000 (Uganda Shillings one Hundred Thousand only)**. The method of payment will be to a bank account of Uganda Communications Commission at Stanbic Bank Uganda Ltd, Corporate Branch, Crested Towers, Kampala as follows: Ugx.A/C No. 9030005759004.
6. Bids must be delivered to the physical address below at 8(c) at or before **22nd November 2024 at 10.00am**. Bids shall be accompanied by a bid security of **UGX 14,000,000/= (Fourteen million Ugandan shillings)**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **10.15 am on 22nd November 2024**.
7. There shall be a virtual pre-bid meeting on **11th November 2024, 11.00am**. A link will be shared a day before with bidders that will have expressed interest to participate in the tender.
8. **(a) Documents may be inspected at :**
Procurement and Disposal Unit;
Uganda Communications Commission, 1st Floor, UCC House,
Plot 42-44 Spring Road, Bugolobi, P.O. Box 7376, Kampala, Uganda
Tel: 256-41-4339000, Fax: 256-41-4348832, Email: procurement@ucc.co.ug

(b) Documents will be issued from:

Procurement and Disposal Unit;
Uganda Communications Commission, 1st Floor, UCC House,
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda.

(c) Bids must be delivered to:

Procurement and Disposal Unit;
Uganda Communications Commission, 1st Floor, UCC House,
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda

(d) Address of Bid Opening:

The Meeting Room,
Uganda Communications Commission,
First Floor, UCC House,
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda

9. The planned procurement schedule is as follows:

Activity	Date
a. Publish bid notice	<i>31st October 2024.</i>
b. Pre-bid meeting where applicable	<i>11th November 2024.</i>
c. Bid closing date	<i>22nd November 2024.</i>
d. Evaluation process	<i>29th November 2024.</i>
e. Display and communication of best evaluated bidder notice	<i>4th December 2024.</i>
f. Contract signature	<i>20th December 2024.</i>

EXECUTIVE DIRECTOR