



INVITATION FOR BIDS

PROCUREMENT REFERENCE NO: UCC/SUPLS/24-25/00023

SUPPLY, DELIVERY, AND INSTALLATION OF ICT EQUIPMENT FOR ESTABLISHMENT OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) LABORATORIES IN 60 SECONDARY SCHOOLS.

1. The Uganda Communications Commission (UCC) has allocated funds under the Uganda Communications Commission Universal Service and Access Fund (UCUSAF) to be used for establishment of ICT laboratories schools across the country.
2. The Uganda Communications Commission invites sealed bids from eligible bidders for Supply, delivery and installation of equipment for establishment of ICT laboratories in 60 secondary schools. The requirements are grouped in three lots.
3. Bidding will be conducted in accordance with the Open Domestic Bidding a procedure contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested bidders may obtain further information and inspect bidding documents from Uganda Communications Commission at the address given below at 8(a) from 8.30 hours to 17.00 hours during working days.
5. The Bidding Documents in English Language may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of Shs.100, 000 (Uganda Shillings one Hundred Thousand only). The method of payment will be to a bank account of Uganda Communications Commission at Stanbic Bank Uganda Ltd, Corporate Branch, Crested Towers, Kampala as follows: Ug.Shs A/C No. 9030005759004.
6. Bids must be delivered to the physical address below at 8(c) **at or before 25th November 2024 at 10.00am**. Bids shall be accompanied by a bid security of Shs20,000,000 (Shillings twenty million) Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) **at 10.15 am on 25th November 2024**.
7. There shall be a pre-bid meeting **12th November 2024 at 11.00am**. Microsoft Teams link will be shared with bidders that will have expressed interest in the tender.
8. **(a) Address for Inspection of Bidding Documents:**
Procurement and Disposal Unit;

Uganda Communications Commission, 1st Floor, UCC House,
Plot 42-44 Spring Road, Bugolobi, P.O. Box 7376, Kampala, Uganda
Tel: 256-41-4339000, Fax: 256-41-4348832, Email: procurement@ucc.co.ug

(b) Documents will be issued from:

Procurement and Disposal Unit;
Uganda Communications Commission, 1st Floor, UCC House,
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda.

(c) Bids must be delivered to:

Procurement and Disposal Unit;
Uganda Communications Commission, 1st Floor, UCC House,
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda

(d) Address of Bid Opening:

The Meeting Room,
Uganda Communications Commission,
First Floor, UCC House,
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda

9. The planned procurement schedule is as follows:

Activity	Date
a) Publish bid notice	<i>1st November 2024.</i>
b) Pre-bid meeting	<i>12th November 2024.</i>
c) Bid closing date	<i>25th November 2024.</i>
d) Evaluation process	<i>4th December 2024.</i>
e) Display of Best Evaluated Bidder Notice	<i>9th December 2024.</i>
f) Contract Award & signature	<i>24th December 2024.</i>

EXECUTIVE DIRECTOR