



## INVITATION FOR BIDS

**PROCUREMENT REFERENCE NO: UCC/SUPLS/17-18/00020**  
**SUPPLY, DELIVERY AND INSTALLATION OF EQUIPMENT FOR**  
**ESTABLISHMENT OF ICT LABORATORIES IN 40 EDUCATIONAL**  
**INSTITUTIONS**

1. The Uganda Communications Commission (UCC) has allocated funds to be used for the supply, delivery and installation of Information and Communications Technology (ICT) equipment under the Rural Communications Development Fund (RCDF).
2. The Commission invites sealed bids from eligible bidders for supply, delivery and installation of equipment for establishment of ICT laboratories in 40 educational institutions. The requirements are divided in three lots.
3. Bidding will be conducted in accordance with the Open Domestic Bidding a procedure contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested bidders may obtain further information and inspect bidding documents UCC at the address given below at 8(a) from **8:30 hours to 17:00 hours** during working days.
5. A complete set of Bidding Documents in **English** Language may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **UGX100,000 (Uganda Shillings One Hundred Thousand only)**. The method of payment will be by payment to a bank account; the details of which shall be advised by the Commission.
6. Bids must be delivered to the physical address below at 8(c) **at or before Wednesday, October 18, 2017 at 10.00am**. All bids must be accompanied by a bid security of **UGX10,000,000 (Uganda Shillings Ten Million)**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **10:15am on Wednesday, October 18, 2017**.
7. There shall be a pre-bid meeting on **Wednesday, October 4, 2017 at 11.00am**, UCC House, Bugolobi.

8. **(a) Documents may be inspected at:**

Procurement and Disposal Unit;  
Uganda Communications Commission  
1<sup>st</sup> Floor, UCC House  
Plot 42-44 Spring Road, Bugolobi  
P.O. Box 7376, Kampala, Uganda  
Tel: 256-41-4339000, Fax: 256-41-4348832  
Email: ucc@cc.co.ug

**(b) Documents will be issued from:**

Procurement and Disposal Unit;  
Uganda Communications Commission  
1<sup>st</sup> Floor, UCC House,  
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda

**(c) Bids must be delivered to:**

Procurement and Disposal Unit;  
Uganda Communications Commission  
1<sup>st</sup> Floor, UCC House,  
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda

**(d) Address of Bid Opening:**

The Canteen Hall  
Uganda Communications Commission  
UCC House  
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda

9. The planned procurement schedule is as follows:

<b>Activity</b>	<b>Date</b>
a) Publish bid notice	September 18, 2017
b) Pre-bid Meeting	October 4, 2017
c) Bid closing date	October 18, 2017
d) Evaluation process	October 31, 2017
e) Display of Best Evaluated Bidder Notice	November 3, 2017
f) Award of contract	November 30, 2017

**EXECUTIVE DIRECTOR**