

EMPLOYMENT OPPORTUNITIES

The Uganda Communications Commission (UCC) is a statutory body established under the Communications Act 2013 to regulate the communications sector. In carrying out its mandate and mission of driving the development of a robust communications sector in the country, UCC found it necessary to restructure its organisational structure to align it to the corporate goals. After the restructuring process, there were several changes that were adopted resulting in the creation of new roles and vacant positions that needs to be filled.

ABS Consulting Group was retained by the Commission to assist in the carrying out a competence based recruitment and selection process for the following positions:

A. FINANCE DEPARTMENT	C. HUMAN RESOURCES & ADMINISTRATION DEPARTMENT	Education and Professional qualifications
<p>1. Job Title; Deputy Director Finance Reports To; Director Finance Vacancy; 1</p> <p>Main Purpose; To manage and monitor the Commission's revenue collection system, expenditure, reconciliation, budget performance and financial reporting in line with the Commission's financial policies and regulations and international standards.</p> <p>Education and Professional qualifications</p> <ul style="list-style-type: none"> • A Master's Degree in Accounting, Finance or related field; • A Bachelor's degree in Accounting, Finance, Commerce or any related field or in a related field related; and • Professional qualification ACCA, CPA <p>Working Experience Eight (8) years of accounting experience of which four (4) years should be in a managerial position in a similar corporate setting.</p> <p>Competences</p> <ul style="list-style-type: none"> • Strategic planning • Financial management and accounting • Risk management, controls and governance • Stakeholder management • Communication and interpersonal skills • Leadership effectiveness • integrity 	<p>3. Job Title; Assistant Officer Administration Reports To; Senior Officer Administration Vacancy; 1</p> <p>Main Purpose; To provide support in management of company assets, handle internal and external correspondences, classifications of information and provide secretarial support to the Department.</p> <p>Education and Professional qualifications</p> <ul style="list-style-type: none"> • A Bachelors in Office Management, Human Resource Management, Secretarial Duties, Business Administration, or Social Sciences or a related field <p>Working Experience Two (2) years of working experience in Office Management and Secretarial Duties in a similar corporate setting.</p> <p>Competences</p> <ul style="list-style-type: none"> • Administrative skills • Task management • Stakeholder management • Integrity • Organizational skills • Communication skills • Interpersonal skills 	<p>Working Experience Two (2) years of relevant working experience in handling consumer complaints, marketing or a related field in a similar corporate setting.</p> <p>Application Procedure If you meet the above requirements, please submit your application enclosing detailed curriculum vitae giving three references, copies of academic and professional certificates, postal address and daytime telephone contact not later than March 17, 2017.</p> <p>Addressed to:</p> <p>The Managing Director, ABS Consulting Group Workers House, 1 Pilkington Road, 9th Floor, Southern Wing P.O. Box 29526, Kampala, Uganda</p> <p>Please indicate the position applied for on the envelope ("Application for the position of.....")</p>
B. RURAL COMMUNICATIONS DEVELOPMENT FUND DEPARTMENT	D. LEGAL AFFAIRS DEPARTMENT	
<p>2. Job Title; Officer RCDF Technical Monitoring Reports To; Senior Officer Technical Monitoring Vacancy; 1</p> <p>Main Purpose; To offer technical assistance in monitoring RCDF projects in the regions.</p> <p>Education and Professional qualifications</p> <ul style="list-style-type: none"> • A Bachelor's degree in Telecommunications / Electrical Engineering, Computer Science or in a related field related to communications technologies or computer science <p>Working Experience Two (2) years of relevant working experience in rural based ICT projects in a similar corporate setting.</p> <p>Competences</p> <ul style="list-style-type: none"> • Project management • Monitoring and evaluation • Information management • Stakeholder management • Communication skills • Interpersonal skills • Initiative and innovation • Task management 	<p>4. Job Title; Assistant Officer Procurement Reports To; Procurement Officer Vacancy; 1</p> <p>Main Purpose; To assist the functioning of the PDU at the Commission and carry out general duties related to supporting the procurement processes, administration and records at the PDU.</p> <p>Education and Professional qualifications</p> <ul style="list-style-type: none"> • A Bachelors in Procurement, Logistics or Supply Management from a recognized university or a related field <p>Working Experience Two (2) years of working experience in procurement with an understanding of procurement concepts in a procurement function in a similar corporate setting.</p> <p>Competences</p> <ul style="list-style-type: none"> • Procurement • Legal aspects of procurement • Business alignment • Communication an interpersonal skills • Negotiation skills • Integrity and ethical conduct 	<p>Submit your applications to ABS Consulting Group Limited, Plot 1 Pilkington Road, Workers House 9th Floor, Southern Wing.</p> <p>Other Information: The Uganda Communications Commission is an Equal Opportunity Employer. Any form of canvassing will lead to automatic disqualification, and applications received after the closing date will not be considered. Only shortlisted candidates will be contacted.</p>
	E. INDUSTRY AFFAIRS & CONTENT REGULATION DEPARTMENT	
	<p>5. Job Title; Assistant Officer Consumer Care (Complaints) Reports To; Senior Officer Consumer Care (Complaints) Vacancy; 1</p> <p>Main Purpose; To provide support in addressing the consumer complaints in line with the departmental guidelines and Commission's mandate.</p>	