



**UGANDA  
COMMUNICATIONS  
COMMISSION**

**Application Form UCC-BD/FVDE/13/002**

**APPLICATION FOR LICENCE AS DISTRIBUTOR/EXHIBITOR**

We hereby apply for licence as \*National/Regional/District/Community Distributor of films/video works.

- 1. i) Name of the company.....
- ii) Head Office Address: .....
- iii) Email address: ..... Phone No: .....
- iv) Full name of CEO: .....

2. Source of stock: Local  Foreign

3) Channels of Film/Video Distribution and exhibition Premises

(a) In case of film/video distribution, state intended channels/methods of distribution:  
.....

(b) In case of film exhibition, do you have exhibition premises? If yes, state number and location(s):  
.....

4. Areas of operation for the required licence

(a) In case of a film/video distributor, \*State the Region /District /Community for which the licence is applied:  
.....

State two (2) alternative Regions/Districts/Communities that could be considered if the one stated in 4 (a) above is not available for approval:

- i) .....
- ii) .....

(b) In case of a film exhibitor, \*State the City/Sub-Urban/Community for which the licence is applied:  
.....

5: Payment details:

- i) Bank's name and Branch: .....
- ii) Date of payment: .....
- iii) Amount paid: .....

6. Licensing Criteria Compliance Check

Criteria	Compliance Remark
Type of business	
Mandatory officers in place	
Functional office appliances	
Branches or Representative offices in place	
Does company's object include sale, rental, supply or distribution of films/video works?	

7. We hereby undertake to:

- i) \*Distribute /Exhibit only censored and classified films/video works in accordance with the provisions of the law and Regulations made thereunder, in and
- ii) Forward monthly to the UCC a list of additional films/video works acquired by the applicant for commercial use.

9. Name of applicant's CEO .....

Email address: ..... Phone No: .....

Signature: ..... Date: .....

**Attach the following documents:**

- a) A copy of Certificate of incorporation
- b) Certified true copy of Memo and Articles of Association
- c) Signed Undertaking of the Distributors or Exhibitors as outlined in the Guidelines UCCBD/FVD/13/004
- d) Evidence of payment

**FOR OFFICIAL USE ONLY**

Date Received	Control Number	Approved or Rejected	Territory Assigned	*Distribution or Exhibition Licence Number

**IF APPLICATION IS NOT APPROVED**

Reason(s) for not approving	Action Taken	Next expected Action	Officer	Date

**Note:** Under 4, 7(i) and the tables above, \* means state whichever is applicable.

**REGULATIONS/UNDERTAKING FOR FILM DISTRIBUTORS/EXHIBITORS**

The Distributor of the Films and Video works and Exhibitors of films that granted a licence by the Uganda Communications Commission (UCC) shall:

1. Distribute only films that have been classified/censored and registered by the Media Council;
2. Display the same at the main entrance of the premises;
3. Have that licence only valid for one year and which shall be renewed annually upon payment of fees prescribed by the UCC;
4. Not transfer the licence granted the Commission;
5. Legibly display classification assigned by the Media Council in respect of any classified film on any material in the nature of advertisement in respect of the film;
6. Maintain a register containing among other things, the title and registered length of the film; the classification and other details of classification/censorship approval for the film; information regarding whether the film is a Ugandan film or a foreign film and such other particulars with respect to the film as may be required at any time by the UCC at the premises at which the films are delivered for distribution and shall make the same available to UCC on demand;
7. Have adequate ventilation and emergency exit commensurate with the seating capacity, no unnecessary slack electric cable and appropriate sanitation facilities in and around the film viewing hall;
8. On monthly basis forward to UCC the list of additional films/video works acquired for commercial use;
9. Insert "on screen text" in copies of rental films indicating that such films are rental copies;
10. Observe the restrictions imposed by classification in respect of films to be distributed;
11. Not distribute, show or possess indecent photographs or pseudo-photographs of a child or children (those under 18 years of age) that have been derived from a photograph or pseudo-photograph, e.g. by tracing, and;
12. Observe such other conditions as may be imposed by UCC from time to time.

We undertake to observe the foregoing rules and abide by the provisions of the Broadcasting Act and Regulations made thereunder.

Name: ..... Signature: .....

Designation: .....

Date: .....